September 4, 2020

Dear Students and Families,

Lenape Valley is pleased to offer our students college-level curricula and examinations through the Advanced Placement program hosted by the College Board. The benefits of AP courses and exams may include strengthening transcripts, earning college credits, and saving tuition in college. Students who are enrolled in AP courses at Lenape Valley are strongly encouraged to take the AP exam.

The College Board has launched changes to the AP program and students enrolled in AP courses must complete the following steps to complete an AP exam registration:

- All students must have a MyAP account at [https://myap.collegeboard.org/login](https://myap.collegeboard.org/login). Students should click on this link and create an account if they do not already have one.
- All AP classes will have an online interface through the MyAP portal where teachers may assign AP materials provided by the College Board for instructional purposes and exam preparation. Students must join the course in the MyAP portal by utilizing the “join code” provided by each of their AP teachers for each class.
- In the MyAP portal, students must complete the registration information and indicate their intentions regarding the May AP exams. The system defaults to affirming a student’s intention to take the exam. Any student who feels otherwise, please speak to your teacher and email mkochan@lvhs.org to update the system. This must be done prior to October 20, 2020.
- Students will need to submit payment for AP exams through the APTS link located on the Guidance tab of [www.lvhs.org](http://www.lvhs.org). The direct link is [https://aptsusa.com/lenapevalley/](https://aptsusa.com/lenapevalley/). Exam payment is done separately from exam registration.
- The cost of an AP exam remains $100 per exam. Students who benefit from free/reduced lunch may speak to their counselor to request a discount exam rate prior to the closing of the exam registration process.
- Students must indicate their intention to take an exam in MyAP portal and submit payment for the exam in APTS in order for a student to be considered fully registered for an exam.
- The exam registration and payment process will conclude on **Tuesday, October 20, 2020**, which is the last day of the first marking period. Registrations will be verified with teacher and exams will be ordered in the following week.
- The AP exam order will be place no later than November 1st.
• The College Board has established exam cancellation fees and late registration fees to be $40 above the traditional cost of the test for any changes made after this date.
• Eligible students (who have an IEP or 504 plan) may still apply to the College Board for accommodations on the May 2021 exams no later than January 15, 2021. The College Board will make the final determination about accommodations. See your case manager or guidance counselor to organize the application for accommodations.
• Prior to June 20, 2021 seniors must program their MyAP account to issue their AP scores to the one college they wish to attend by using the link entitled Send AP Scores.

Thank you for your continued participation in and support of these worthy course offerings and examinations. We will make every effort to provide information about the AP exam registration process as it is released, including the anticipated dissemination of the Bulletin for AP Students and Parents in December 2020. For additional information, students and families are encouraged to review the College Board website, consult the Lenape Valley Guidance website homepage, speak with the teachers of Advanced Placement courses, and inquire with your child’s guidance counselor.

Sincerely,
The Faculty and Staff of Lenape Valley Regional High School